



KANSAS
HANDBOOK

The goal of the Kansas High School Rodeo Association is to provide an opportunity for young rodeo athletes to compete in high quality rodeos and promote good sportsmanship. It is a learning opportunity as the students strive to maintain good grades and practice to improve their rodeo skills. High School Rodeo teaches responsibility for performance animals and humane treatment of rodeo stock.

The Kansas High School Rodeo Association follows the National High School Rodeo (NHSRA) rulebook. The rules and guidelines contained in that rulebook will be the final determining factor in all areas of conduct.

However, as with all associations, KHSRA has some policies and procedures that are unique. Some policies change on a yearly basis in response to changes in the association. This handbook is an attempt to detail those policies.

How to Become a Member:

Your paid membership runs From August of the current year to State Finals of the preceding year. If you become a spring member your membership is the same amount and will run thru Finals in June.

Membership Requirements are: NHSRA

- Membership Form KHSRA
- State application Form Minors
- Release Form
- Responsibility Agreement Form
- Hospital Release Form
- Current Grade Card
- Copy of Birth Certificate (new members only)

The above forms must be completed and submitted to the state secretary prior to call-in of your first rodeo that you wish to enter. If the above documents are not in the hands of the state secretary prior to call-in of your first rodeo, the member will be required to pre-pay their entry fees prior to the Monday of the rodeo.

Central Entry System

Rodeos are entered through the Central Entry Secretary. The entry date is the Wednesday, ten (10) days prior to the rodeo. For the first fall rodeo and spring rodeo, Thursday is also designated for a call-in date. Calls will be taken between 6 p.m.- 9 p.m. After the first rodeo of the season, phone entries will only be taken on Wednesday nights. Secretary will also take email entries beginning the Sunday prior to call in and UP TO call in time. A third option is that entries will be taken in a rodeo notebook at any rodeo prior to entry rodeo. *Rodeo notebook will close at 6:00 p.m. or the end of the rodeo (whichever is earlier) on the Sunday prior to the rodeo being entered. No entries will be taken after deadline on Sunday.*

To enter you will need to give:

- a. Your name**
- b. Your KHSRA card number**
- c. Events you are entering**
- d. Rodeo you are entering**

Notice to Team Ropers:

- a. When entering, advise if you head or heel and give your partner's name
- b. You **may not enter** your partner; he/she must call to enter himself.
- c. If you enter as a single, you are responsible for finding your own partner.
- d. You may only draw a partner 3 times for team roping. After that you will not be allowed to enter the team roping unless you enter with a partner.

Position draw will be posted on the website by Wednesday immediately prior to rodeo.

Draw Outs: If it is necessary to draw out for any reason other than med/vet release, the secretary must be notified by 6:00 p.m. or by the end of the rodeo (whichever is earlier) on the Sunday prior to the rodeo drawing out of. If the contestant draws out after Sunday at 6:00 p.m., contestant must pay all entry fees before entering next rodeo. On a vet release, jackpot fees will not be due, but a **\$15 stock charge/office charge per event** (\$11 for each team roper) will be paid to the committee. Draw outs prior to Sunday before rodeo will not incur penalties. All vet releases and doctor releases need to be faxed to Entry Secretary on the Monday following the rodeo that contestant released.

Doctor Release/ Vet Release Information

Vet or doctor releases need to be on the doctor's letterhead. Sherri's fax is #**800-672-4501**. Doctor Release (D/R) and Vet Release (V/R) will be accepted at any time, up until the time that the contestant is scheduled to compete. However, there are events that you **cannot Vet Release**. Those being: Tie Down Roping, Steer Wrestling, Team Roping, Goat Tying, and Breakaway Roping.

Fees that apply to a DR/VR are the stock charges/office charges for your event. Those fees must be paid before you are eligible to enter another rodeo.

Doctor Release (D/R) must be faxed to the rodeo Secretary by Monday following the rodeo you Doctor Release or Vet Release.

No Shows: If a contestant enters a rodeo and doesn't show up to compete, that contestant must pay all entry fees before contestant will be allowed to enter/compete in another rodeo.

Membership Status: All members must be in good standing with Jr. & High School Rodeo to be eligible to enter any qualifying High School Rodeos.

Bad Checks: (First and only offense) **Amount of check + \$25 to be paid in cash.** Additionally, all fees from that point forward will be paid in cash. No checks accepted from those individuals for the remainder of that rodeo year.

Check in at Rodeo: Prior to competing, contestant must pay fees and turn in signed medical release form. Contestant will not be allowed to compete without paying fees and turning in release form. Check in begins 2 hours prior to the start time of the rodeo.

Entry confirmation: It is the contestant's responsibility to make sure they are entered in the upcoming rodeo. You may check the entry book at the preceding rodeo or call the entry secretary before the close of entries to make sure you are entered for that rodeo. After the entries/books close, a contestant will not be allowed to enter.

*If a contestant leaves a message on the entry secretary's answering machine, stating they will be drawing out due to a vet release or doctor release - the Entry Secretary will call you back to verify your request. Please do not assume that this has been taken care of unless you have **received verification** from the entry secretary.

Send unpaid fees to:

Sherri Bagshaw • 24700 Douglas Rd •
Chanute, KS • 620-431-2845

Kansas High School Rodeo Fund Raising

Please see our KHSRA website under the Official Documents Page and then click on Responsibility Agreement form to see the different fund raiser options that are listed for the current year. **The deadline for turning in fund raising options and awards sponsorships will be April 1.** Contestants failing to meet the deadline will not be allowed to enter the state finals.

New spring members, who join after January 1, will be required to acquire \$350 in sponsorship and no calendar sales. Calendars will not be available for you to sell, only sponsorships. The sponsorship money must be turned into the Sponsorship Coordinator by April 1, to be eligible to rodeo for the remainder of the season.

Sponsorship Information

Since each event saddle costs approximately \$1250-\$1500, we ask that each event director be responsible for organizing his/her event participants in a sponsor drive to raise at least \$1000. Parents are also asked to work at raising additional sponsorship funds. In order to have the same information available to everyone; we have developed different levels of sponsorships. The information has been handed out in your membership packets at the first rodeo that you attend. Please review your sponsorship packet as levels may have changed from past years.

Sponsorship Benefit levels ranging from \$1-\$2000 is included in your sponsorship packets. Please make additional copies, which you will hand out to your potential sponsors. We have found that most companies begin their advertising budget for next year, in the fall. By getting this information into their hands early, they have the opportunity to plan on which level they would like to sponsor high school rodeo. The key is to touch base with them early and follow up. These forms will also be located on the website at www.khsra.net for your convenience and our sponsors. One thing to remember, you don't know until you ask. So don't prejudice anyone, give him or her the opportunity to decide.

Calendar/raffle sales and Sponsorship sales are *two separate* incomes for the association. These changes were made in an effort to make it less confusing for the members.

The calendar sales/fund raisers alone **DO NOT COVER** the cost of all the awards at state. It is very important that everyone participate in the sale of sponsorships on a voluntary basis.

As stated in the calendar information, the deadline for sponsorships is **April 1**. The Sponsorship and the Finals Program Coordinators must have time to work with the printers and final proof reading of the State Final Program. We appreciate your understanding and promptness with this deadline.

There is a cash award for the top 3 KHSRA contestants bringing in the most sponsorship money. 1st place will receive \$300.00, 2nd \$200.00 and 3rd \$100.00

Dress Code

Contestants are required to be in full western dress one hour before the rodeo begins (does not include when cutting starts, but the actual rodeo). The start of the rodeo does not include the cutting contest. However, if you are in the arena, during the cutting contest, you are required to be in full western dress. Contestant and helper (adult and/or parent) if in arena must be in full western dress code. Contestant must be in western attire to check in with the rodeo secretary if it is one hour or less before/after the start/end of the rodeo. Contestants are required to be in western dress until the rodeo is complete. If the rodeo is a co-sanction rodeo with KJHSRA, you must remain in western attire until your rodeo is complete. For example, if you are a high school member and the high school rodeo ends first, you can change after the last person goes in the last event even if the Jr. High rodeo is still going on.

Back Numbers

Contestants from the time they check in on the first day until the contestant's leaves the rodeo grounds to go home will wear back numbers. Back numbers will be worn on the back to all activities during the rodeo weekend. Exceptions will be swimming and Cowboy Prom. Back numbers must be taken to prom and checked at the door. **ONE (1) Back** tag will be issued to you at your first rodeo. You will be responsible for this number the entire year. If your back tag is torn up you may bring it back for a replacement. **If you lose or forget your back number you may purchase a new one for \$10.**

Grades

Grade cards must be submitted to the state secretary for grade verification prior to the grand entry of the first rodeo they are entering for both semesters, or they will not be allowed to rodeo until such time they are submitted. For the fall semester you will submit your grades from the previous spring semester, for the spring semester you will submit your

grades from the previous fall semester. New members must submit their latest grade card with membership application.
A contestant is required to be passing at least 70% of the classes taken. Passing is defined as anything above an F.

Conduct

Inappropriate conduct is covered in the national rulebook under the section entitled: **Contestant Disqualification**. It is each contestant's responsibility to read and understand what behavior is not acceptable at a high school rodeo. Examples include but are not limited to: in association with, drinking, narcotics use, property damage, rowdy behavior or fighting, conduct or speech detrimental to KHSRA/NHSRA. If there is a reported infraction, the contestant involved is entitled to a hearing with the executive committee as per the rulebook. It is important to remember that your conduct as a KHSRA/NHSRA member reflects back on the association. We want to promote a positive image.

Directors

The state is divided into quarters and three directors are elected to represent each area of the state. Each director will be elected for a three-year period. Directors shall assume their position upon completion of the National Finals Rodeo following the June meeting in which they were elected. They will remain on the board until the completion of the National Finals Rodeo of the year their term expires. The State Secretary will be a non-voting member of the board. From the board of directors, an executive committee is formed consisting of the National Director, the President, the Vice President and the State Secretary. The President & Vice President will assume duties at the completion of the National Finals Rodeo.

Rodeo Entry Fees

The entry fee for events is \$30.00 except cutting which is \$35.00. The breakdown of fees is as follows:

The committee hosting the rodeo keeps \$11.00 for all events except cutting and then it is \$16.00. The Secretary fee is \$2.00, the KHSRA Awards Fund is \$2.00

If a contestant vet or doctor releases out of the rodeo, they still must pay \$15.00 per event. If you do not show up or compete in your event, then you are responsible for paying your full fees.

Scholarships

Scholarships will be awarded, based on contestants' interviews and available funds, to as many seniors as possible each year. The money for the scholarships will come from the proceeds of the half-and-half tickets sales held at each qualifying rodeo. Memorial and special award scholarships are also available.

Committees

The directors and committee volunteers share the duties and responsibilities of running our association. Any Committee proposals must be presented to the board for approval. Committees are as follows:

Scholarship:

1. Chairman will be responsible for reviewing finances and presenting financial reports to the board.
2. Will help coordinate scholarship interviews.
3. Help sell half and half tickets
4. Get scholarship applications to seniors
5. Help with senior table at State Finals

Calendar:

1. Chairman will be responsible for collecting income from calendar sales and distributing money to calendar winners.
2. Help design the calendar
3. Be responsible for collecting pictures and information to go into calendars
4. Collect ad money from directors

Cowboy Church:

1. Coordinate with rodeo committees to provide services.
2. Help Chairman find speakers, promote involvement

Finals Program:

1. Chairman will be responsible for working with printer.
2. Be responsible for organizing the sponsorship drive
3. Collecting and reporting on the sponsorship income

Promotion Committee:

1. Will be responsible for making KHSRA more visible
2. Will write articles to submit to the NHSRA magazine.

Awards Committee:

1. Responsible for State Finals Year End Awards
2. Secure bids for Year-End Awards and present them to the Board at the Mid-Winter Meeting.

Misc. Guidelines

1. If there is a complaint or a disagreement regarding stock, rules, etc, there is a prescribed order to be followed.
2. A contestant must first bring his/her concern to the attention of the event director. The event director then relays the information to the National Director. The National Director and the event

director will work to resolve the problem. A **parent should never go directly to a judge or an event director.**

3. Contestants may ride or practice in the arena up until 2 hours prior to the first performance and after the last performance on Sunday. They may not interfere with the stakes. With the approval of the rodeo committee and the judges, they may enter the arena at other times.
4. Rodeos cannot continue without an ambulance on the grounds.
5. Contestants may make both runs on Saturday or Sunday, to attend their own graduation or a sibling's graduation. This will apply to a sibling even if they are not members of KHSRA. If entered in team roping this will apply to the roping partners. Team roping partner may compete on both steers in one day. All other events will be ran as normal. (i.e. if partner is entered in Tie Down, you will compete on your calf, Saturday and Sunday as normal.)
6. State Finals: Year-End top 15 (points received through Saturday night, determined by year-long totals) in each event will compete in the short go on Sunday.
7. KHSRA State Finals Average prizes will be awarded after 2 go-rounds of competition to the highest placing contestant after 2 head of competition. The Average Prizes will be presented Saturday night following the 2nd go-round.
8. Contestants who qualify for the National Team may retain their State awards in either of the following ways: 1) Committing to go to the National Finals on Sunday after the State Finals are over, or 2) Notifying the National Director and State Secretary that they will not be entering Nationals on Sunday after the State Finals. If a commitment is made to go to Nationals and not honored, the contestant will have to pay for the State Finals awards or forfeit them to the next place qualifier.
9. Home-schooled contestants are allowed to join the association if it is through an accredited program. Movement to home school during the school year must obtain prior board approval.
10. All stallions must be stalled in a secure four-sided paneled stall or pen when the owner is not directly with the animal. No electrical fences will be allowed.
11. Please check out our website for:
 - a. *Position draw*
 - b. *Rodeo results*
 - c. *Standings and points*
 - d. *Announcements*
 - e. *Rodeo schedules and info*

12. Rough Stock may be loaded during the barrel racing or any timed event.
13. Rodeos running a track, the recommended minimum width for the track will be 40'.
14. Please note that travel money is **NOT** guaranteed for nationals. Travel money is based on the amount of money KHSRA contestants raise from sponsorship and fund raising efforts during that year. After expenses are met, startup money for the next year is withheld and the remaining amount is divided up equally between national qualifiers. Please note that if you qualify in a shooting event only, you are not eligible for travel money.

The web-site address www.khsra.net.
Mark it as a "favorite"!

State Qualification and Year End Points

How Do I qualify for KHSRA State Finals? Every KHSRA member must be a member in good standing. A member in good standing means:

1. You are academically eligible.
2. You have met the calendar requirements (fall members) or the sponsorship requirements for new spring members.
3. You have submitted the required entry forms to compete at the KHSRA State Finals.
4. You have entered and competed in a state-qualifying rodeo in each event that you plan on competing in at the State Finals.
5. If a contestant draws out prior to Sunday before the rodeo, the contestant would receive 100% of all entry fees back. If a contestant draws out after Sunday, only 60% of entry fee money will be refunded. Turnouts will receive no entry fee money back.

KHSRA Point System to qualify for Nationals

- The accumulative point system is used for qualification for nationals.
- Points awarded per event at a qualifying rodeo:
 - 1st10
 - 2nd9
 - 3rd8
 - 4th7
 - 5th6
 - 6th5
 - 7th4
 - 8th3
 - 9th2
 - 10th1
- Points from 65% of the qualifying rodeos will be carried into State finals.

◦ (Example – If we have 20 qualifying rodeos (each day is a rodeo) you will be allowed to carry your best 13 rodeos to state finals, a max of 130 pts.)

- Points won at State Finals:

| | 1st-2nd and short round | Average |
|--------------------------|--|----------------|
| ◦ 1 st | 10 | 15 |
| ◦ 2 nd | 9 | 13.5 |
| ◦ 3 rd | 8 | 12 |
| ◦ 4 th | 7 | 10.5 |
| ◦ 5 th | 6 | 9 |
| ◦ 6 th | 5 | 7.5 |
| ◦ 7 th | 4 | 6 |
| ◦ 8 th | 3 | 4.5 |
| ◦ 9 th | 2 | 3 |
| ◦ 10 th | 1 | 1.5 |

- These points will be won in the 1st round, 2nd round, and short round. Points for the average will be earned as shown under average column.

Max points brought into finals =130 points (based on 20 rodeos which could change depending on the # of rodeos we have in a given year). Maximum points possible at finals is 45 points.

1st go = 10
 2nd go = 10
 3rd go = 10 (short round)
 Avg = 15
 Total = 45 points

- The final round at state finals will be the top 15-point winner for the year-end, not necessarily the top 15 in the rodeo average. Points carried into the rodeo plus points won in the first and second round will be the top 15 in the final round. Only contestants who compete in the final round will be eligible for average points.

Option B: (used for figuring All Arounds at state finals)

1. In each event 450 points will be offered by the Association, either State/Provincial. From this, Secretary will deduct

150 points to be paid for the Finals. This is to be done on one go- round and a finals and on two go- rounds and a finals. To the remaining 300 points will be added ten (10) points for each contestant entered in that event. These totals are the points to be split for the go- round and average.

a. On two head of stock the average will be the same as go-round points in all events. The total points to be divided by three when there are no finals.

b. On three head of stock the average will be one and one half times the go- round points in all events.

c. On one go and a finals, the average and go- round points will be equal.

In order to receive points in a go- round, finals or average, a contestant must earn a place by making a qualified score or time in that event. Points not earned will not be awarded. All go- rounds, finals and average points are to be split on the basis of 40% for 1st; 30% for 2nd; 20% for 3rd; and 10% for 4th. The contestant qualifying on the most head of stock will have point precedence in placing in the average over the contestant who qualified on less head of stock, regardless of total scores.

Number of entries and payback-

1-3 Contestants.....1st 100%

4-7 Contestants.....1st 60% - 2nd 40%

8-11 Contestants....1st 50% - 2nd 30% - 3rd 20%

12-15 Contestants...1st 40% - 2nd 30% - 3rd 20% 4th 10%

16 plus contestants..1st 33% - 2nd 27% - 3rd 20% 4th 13% - 5th 7%

Payback will not exceed five (5) monies. **Ground money will be NOT be paid back if there are no qualifiers.** If no one has a qualified time/ride the 1st day of the rodeo week-end, the money will be carried to the 2nd day. If no one has a qualified ride/score the 2cd day, the ground money will be split between the senior scholarship fund and the general membership fund. In the case of tie, monies will be added together and then divided by the number of contestants tied.

Stock Requirements Rough Stock

At least 60% of the number of entries in the event plus two head.

Cattle Requirements

Cutting Event - 2.5 head per contestant is recommended for the boys/girls cutting.

Roping Events - At least 33% of the contestant entries with a minimum of 15 head (plus 2 extras) or the number of entries, (plus 2 extras), if less than 15. First example: 50 calf ropers would require 19 calves (17=33% plus two extra). Second example: 8 steer wrestlers would require 10 steers (minimum requirement – 15 head or number of entries plus two extra). Third example: 25 breakaway ropers would require 17 calves (minimum of 15 head plus two extra).

Boys Calf Roping Calves:

- Minimum weights 180 lbs.
- Maximum weights 250 lbs.

Boys Steer Wrestling Cattle:

- Minimum weights 450 lbs.
- Maximum weights 550 lbs.

Girl's Breakaway Calves:

- Minimum weights 180 lbs.
- Maximum weights 350 lbs.

Team Roping Cattle:

- Steers must be uniform in weights and breed.

Girls Goat Tying - At least 6 head of goats will be available for the girls goat tying.

Girls Goat Tying Goats:

- Minimum weights 40 lbs.
- NO pigmy goats will be or allowed
- 6 head of goats minimum

Responsibilities of Event Directors

1. Be available to assist judges for your event.
2. Record penalties, scores, etc. for your event.
3. Collect all the paper work for your event from the judges and timers and give to the Rodeo secretary.
4. Help secure saddle sponsorship (this does not mean that you have to raise the money yourself, but you need to be the leader and motivate your event contestants to raise the necessary sponsorship money.)
5. Good leadership role and participation in your association.

2011-2012 Officers

KHSRA National Director:

Jerry White 620-897-5504

KHSRA President:

Wayne Whiting.....913-294-2642

KHSRA Vice President:

Jeff Van Petten.....785-248-2351

Student President:

Stacey Bailey

Student Vice President:

Wade Perry

Student Secretary/Treasurer:

Casey Adams

Rodeo Secretary:

Sherri Bagshaw 620-431-2845

State Secretary/Membership

Suzan Adams.....785-238-7192

Points

Sherri Bagshaw..... 620-432-2845

Calendars/Raffle

Brenda Lagasse

SponsorshipsClarke Jackman/Joey Moore

Awards.....Jackie Van Petten & Alicia Bailey

Scholarships Dianna Veatch

2011-2012 Board of Directors

Lance Lagasse 785-243-2244
Shawn Hollenbeck..... 620-459-6577
Jeff Van Petten 785-484-2351
Brady Bailey 580-626-4257
R.A. Turley 620-214-2920
Toby Mentzer..... 620-430-6100
Buddy Adams..... 785-238-7192
Kevin Wiseman 913-238-0404
Mark Boor..... 620-886-9806
Chad Wiswell..... 913-378-9409
Wayne Whiting..... 913-294-2642
Will Williams..... 620-342-3552

Queen

Jade Kruse

**Central Entry System – Call-in on Wednesdays 6-10 p.m.
Call-in is 10 days prior to Rodeo, Email entries starting the Sunday before
Call In UP TO the Call in Time (bagshaws@usd413.org)
620-431-2845**